

COLUMBIA COUNTY BOARD OF COMMISSIONERS

BOARD MEETING

**WORK SESSION MINUTES**

**September 4, 2019**

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Margaret Magruder and Commissioner Alex Tardif.

**Board Discussion:**

Commissioners Heimuller, Magruder and Tardif discussed the Tourism Initiative that was presented last week at the regular scheduled Board Meeting. Commissioner Heimuller and Commissioner Magruder wanted to clarify that they did not deny the motion last week, they wanted to review more information before moving to make a motion to donate \$10,000.00 to the Columbia County Tourism Initiative. After having had time to review more information and to see what part the County is already doing for the Tourism Initiative and note that they would still like to see what part other partners in the community have done and are doing to support this program. Commissioner Magruder moved, Commissioner Tardif seconded to donate \$10,000.00 to the Columbia County Tourism Initiative as presented in last week's meeting. The motion carried unanimously.

Karen Kane and the Board discussed how and if they wanted the most recent survey summary to be released to the Strategic Planning Committee. Karen Kane was instructed to label the latest version as version 2 and to add the current date. Commissioner Heimuller moved to release the latest version of the employee survey as it reads to the Strategic Planning Committee, Commissioner Tardif seconded, the motion carried unanimously. Commissioner Magruder agreed to review the document and provide editing and guidance. Karen agreed to work with Commissioner Magruder on this, however, it was decided the next morning by the Strategic Planning team to shift that duty to another member of the team, who will contact Commissioner Magruder.

Kathy Beck presented information on the Dolly Parton Imagination Library in Columbia County at the morning Board meeting. Last year the Board of Commissioners donated \$2,500.00 to the program that started in June of 2018 with seven children enrolled. As of 09/04/19 this program has 1021 enrolled throughout the County. Commissioner Magruder moved to donate \$2,500.00 to the Dolly Parton Imagination Library in Columbia County, Commissioner Tardif seconded. The motion carried unanimously.

### **EXECUTIVE SESSION:**

The Board recessed the regular session to go into Executive Session under ORS 192.660(2)(h) litigation and 192.660(2)(f) exempt record. Upon coming out of Executive Session, no action was taken by the Board.

### **DEBRIEF OF THE 2019 FAIR AND RODEO:**

MaryAnn Guess, Columbia County Fair Board Member presented the 2019 Fair results to the Board of Commissioners. Overall it was a good fair. The Kids Zone was very popular, Parking was high due to the Demo Derby on Sunday. Basically we saw increases in all revenue lines. The money that was received in June went in 2019 fiscal year and not 2020 so the concessions, sponsorships were low for 2020. This was the second year of buying tickets on-line and has been very successful. My goal was to see the fair admissions go over \$100K and this year it did.

We talked about all the applications that have been received for the new board positions. All applicants will be at the Fair Board meeting on Mon. Sept. 9<sup>th</sup> and we plan to send them up to the Commissioners right away so we can at least have three join right away. The Fair Board will appoint the new president. Commissioner Tardif mentioned Ingrid has turned in her application to fill her position again. The Board has no problem with bringing her on immediately.

MaryAnn told them what was happening on the electrical repair and leach lines. Inspector will be out the Sept. 19<sup>th</sup> to inspect the leach line. Parts have been ordered for the electrical repair.

### **VOCA/FCA NON-COMPETITIVE APPLICATION 2019:**

Janice Faltersack presented the VOCA/CFA Non-Competitive 2019 Application for the District Attorney's office. Commissioner Magruder moved Commissioner Tardif seconded to approve the 2019 VOCA/ CFA Non –Competitive Application as presented and authorize the Chair to sign the Statement of Compliance. The motion carried unanimously.

### **ESRI ARCGIS CONTRACT:**

Tax Assessor Sue Martin, GIS Program Manager Robin Gallo, and Assistant County Counsel Robin McIntyre met with the Board to discuss a subscription renewal and installation services with ESRI for the County's ArcGIS software. A sole source procurement is required for this renewal. Sue has already published notice of the sole source procurement and has received no challenges. The sole source order will be on the next consent agenda. Robin McIntyre updated the Board on the status of the contract negotiations and received direction from the Board on the level of compromise for limitations on liability and use of the County's contract form.

**FINAL WEBPAGE DESIGN CHANGES:**

Holly Miller and Karen Kane brought the nearly final design of the webpage for commissioner review. They recounted changes the commissioners previously requested and showed them updates. The contractor is expected to finalize the back-end layout by next week, after which Karen will work with the board office specialist on Tuesdays of each week to input data and information to the site, with the target date of October 16 for the site to go live. Karen will check in with the commissioners in three weeks to relay progress and to determine if adjustments to the timeline need to be made.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Henry Heimuller, Chair

By: \_\_\_\_\_  
Margaret Magruder, Commissioner

By: \_\_\_\_\_  
Alex Tardif, Commissioner

By: \_\_\_\_\_  
Jacyn Normine  
Board Office Administrator